

**PERSONAL INFORMATION
ACKNOWLEDGEMENT FORM**

In order to acquire or renew an Insurance product for a client, MBS Insurance Brokers Ltd. needs to collect personal information about you. We the brokerage will only collect, use and disclose such personal information in a manner that is reasonable and appropriate under the circumstances.

MBS Insurance Brokers Ltd. is committed to applying relevant laws and principles regarding privacy and confidentiality of personal information.

Depending on the type of Insurance Policy being issued, we the broker, may collect the following information:

- Name, Address, Telephone/Fax numbers, Birth date and Marital status
- Claims History, Drivers Record
- Past Payment Records
- Employment
- Other information deemed necessary

The above information collected will be used for the following purposes:

- Enable the Broker to acquire or renew and insurance policy
- Assist client and assess his/her ongoing needs for insurance
- Assess clients needs to offer other insurance products
- To ensure client information is accurate and up-to-date
- To protect the Broker and/or Insurer against inaccuracy
- Other information deemed necessary

The Broker may disclose Client personal information to the following 3rd parties:

- Policy Holder
- Insurance companies, other Brokers
- Professionals working on behalf o the broker/insurer (such as adjusters or lawyers)
- Employer of the Insured (commercial policies only)

The Broker may obtain Client personal information from the following 3rd parties:

- Insurance Companies, other Brokers
- Motor Vehicle and Drivers Licensing Authorities
- Claims History Authority
- Medical professionals

The client may refuse to consent to the collection, use or disclosure of personal information. The client may also withdraw a previously given consent at any time in writing to the brokerage. However, depending on the type of policy to be issued, a refusal to provide consent of a future withdrawal of consent may result in the Brokers inability to acquire/renew Insurance and/or in the cancellation of a policy.

Note: the Client must provide the Broker with accurate and up-to-date personal information. Failure to do so will inhibit the Broker from advising or representing the client properly. The client must immediately inform the Broker of any new or changed information.